



Office for  
Nuclear Regulation

ONR Contact Record

**Meeting with West Berkshire Council (REPPiR  
Off-site Emergency Plan)**

## ONR Contact Record

Meeting with West Berkshire Council (REPPiR Off-site  
Emergency Plan)

Contact Record ID: ONR-TD-CR-23-467

Internal Record Ref. No.: 2024/16385

Issue No.: 1

Date of Contact: 14 March 2024

Date Issued: 11 April 2024

Completed/ Compiled by:



# Contact Information

**Type of Contact:** Virtual meeting

**Contact with:**

██████████, Senior Emergency Planning Officer West Berkshire Council

**ONR Staff:**

██████████ Principal Inspector Nuclear Safety, Emergency Preparedness & Response

## Summary/Key Points

1. This meeting was arranged to discuss recent correspondence relating to West Berkshire Council's REPPiR Off-site Emergency Plan (OSEP) for the AWE sites.
2. ONR wrote to the Council on 29<sup>th</sup> November 2023 (2023/61771) regarding improvements to the OSEP. This was in the context of the recent ALDEX Level 2 exercise and current pressures for development and expansion of the population around the AWE sites.
3. The letter states that "In ONR's opinion, the ALDEX exercises have highlighted that key areas for improvement relate to the management of people displaced by the response to the radiation emergency, either by urgent evacuation or subsequent relocation after the period of sheltering (the protective action during the early phase of an emergency). This relates to the movement of people and the provision of monitoring and personal decontamination, in addition to welfare support."
4. The letter requested that the Council set out the proposed actions that it will undertake to implement improvements to the OSEP to address any capacity or capability-related concerns. The Council's response dated 6<sup>th</sup> February can be found in 2024/10148. This states that the OSEP is in the process of being re-written and confirms that the scope of this work includes areas identified by ONR for improvement. The Council letter confirms that work is already underway.
5. The Council will be holding a workshop on the 30<sup>th</sup> May. This will provide an opportunity for the Council's Off-site Planning Group to review progress with the new plan. ONR will be attending the workshop.
6. Our letter states the intention to carry out interventions with the Council to allow ONR to gain confidence that necessary OSEP improvements have been correctly identified and scoped, are being managed and progressed, and that these will deliver the reasonably practicable improvements to the OSEP required to satisfactorily address and mitigate current concerns.
7. In the meeting I provided initial thoughts on the potential scope for an intervention in relation to requirements and arrangements for evacuation/relocation & radiation monitoring units. I stated that the objective would be to understand the requirements for these in the new plan, understand limitations in current capability to deliver these and where necessary explore what reasonably practicable improvements could be made. The Council has stated (2024/10148) that this would be an opportunity for them to raise areas of concern which they may not be able to address if outside the scope of the Council to resolve.

8. We discussed the timing for this intervention. The Senior Emergency Planning Officer will be on paternity leave during April and May and the updated plan is to be discussed at the end of May. Given these circumstances, it was agreed that it would be sensible to await outcome from the workshop (the proposed new OSEP) and plan for any intervention to take place after this point. The workshop will however provide ONR with a suitable opportunity to gauge progress and better understand the extent to which there remains any issues with capacity or capability.

# 1. Issues

## 1.1. Issues Raised

Table 1: Issues raised

WIRed Unique ID Ref.	Issue Title	Owner (inspector)


## 1.2. Issues Closed

Table 2: Issues closed

WIRed Unique ID Ref.	Issue Title	Owner (inspector)

## 1.3. Circulation List

Table 3: Circulation list

Organisation	Name/responsibility	Date
ONR	 Copy to 4.10.4.248.	11 April 2024

## 2. Export Control

During this contact, has export controlled information (ECI) been shared outside the UK?	<b>Yes</b>	
	<b>No</b>	<b>X</b>

### Template Guidance Note 6 –

If the answer to the above is **Yes**, please complete **Table 4**.

If the answer is **No**, there is no need to complete **Table 4**.

If you are unsure, please visit the [Export Control page on Nucleus](#) to review the guidance available.

**Table 4: Export licence use - tracking information**

<b>Export licence ref:</b> View <a href="#">Export Licence Library</a>		
<b>Company name and address of end user:</b> View <a href="#">Export Licence Library</a>		
<b>Trigger list information shared:</b> Click <a href="#">here</a> to access guidance.	Choose an item.	
<b>Which reactor technology and/or site is this information regarding?</b>	(e.g., HPR1000, EPR, Sellafield)	
<b>Reason for ECI exchange:</b>	(e.g., GDA, IAEA mission, design review, supply chain inspection)	
<b>Country of ECI technology origin:</b>		
<b>Means of transfer:</b>	<b>Shared verbally (either via teleconference or videoconference)</b>	
	<b>Documents shared electronically</b>	
	<b>Documents shared physically</b>	